



TRAINING POLICY

Comgroup Supplies Pty Ltd acknowledges that the staff in our business is our greatest asset for the future operation of the business. For our workers to be equipped effectively, Comgroup Supplies will endeavour to have our employees adequately trained to perform the tasks in a safe manner.

At Comgroup Supplies, this is done by:

- Actively sourcing the best available employees relative to the resources available.
- Relevant induction training programs for all workers and contractors
- Accredited competency-based training provided to all workers
- In-house training of staff provided by experienced personnel for specific tasks
- Individual assessment for workers training

Workers will uphold compliance by:

- Attending all designated training courses when requested
- Applying the appropriate learned skills and practices given at any training course
- Identifying any new skills necessary to complete their roles
- Give notice to management about any skills required to complete the work listed in their job description

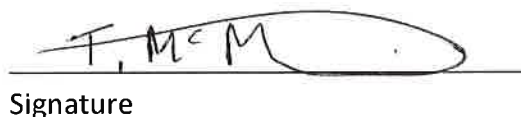
Management will uphold compliance by:

- Implementing the training strategies and notify the relevant course organiser for any upskilling courses
- Encouraging staff to undertake the transference of physical and cognitive skills learnt
- Assist employees in the undertaking of any training or development to the best of their ability

Steven Myler
CEO


Signature

Terry McManus
Head of People and Safety


Signature